

# Problem-solving Steps

1. Define the problem(s)
  - Analyze the data
2. Define the outcomes and data sources for measuring the outcomes
3. Consider 2-3 options that might work
4. Evaluate each option:
  - Is it safe?
  - Is it doable?
  - Will it work?
5. Choose an option to try
6. Determine the timeframe to evaluate effectiveness
7. Evaluate effectiveness by using the data
  - Is it worth continuing?
  - Try a different option?
  - Re-define the problem?